

AZPFC NAZ TREX Working Group meeting

9-8-14 0900 NAU rm. 35

Members present: Mark Shiery (AZPFC)– IC, Neil Chapman (TNC) – FIN, Blair Foust (TNC) - LOGS, Brandon Oberhardt (KNF) - Coord., Holly Krake (KNF) – PIO, Bruce Greco (AZPFC), Barb Satink-Wolfson (SWFSC), Walker Chancellor (ERI), Jeff Thumm (OPS), Guests: Quentin Johnson – USFS Tusayan RD FMO, Bruce Banke – AZSF Flagstaff District AFMO.

1. Go/No go decision:

- a. Read outlook from weather service for event time frame – indicated monsoonal moisture slowing and returning to cooler/dryer conditions. Unknown of any near future weather troughs forming in pacific off Baja Mexico coast.
- b. discussed obtaining updated weather outlook later next week with option of shortening the event if needed to start weekend of Sept. 27/28
- c. Final decision to proceed and reassess to shorten with further weather updates next week. Wx Service contacted and will participate in next meeting or provide update

2. Functional updates:

- a. OPS – Most shape files collected. Still waiting on some Rx plans, suggestion from Holly to place Rx plans on Google docs for trainees to access and review
 1. Agreements from FS agencies still being finalized (Vic)
 2. look at scheduling Alternative Educational Opportunities if wet conditions exist in short term
- b. LOGS – discussed caterer splitting food buy to account for shortened event if needed.
 1. Have medical plan in place for travel to and from sites and for after hours emergencies
- c. PLANS – No report
- d. PIO – Festival of Science, staffing, plan
 1. need key contact information to Holly
 2. Festival of Science – Sat. field trip primary site Linwood with alternate of Ft. Valley. Will talk with Beale regarding Ft. Valley. Do not need to cancel with those that signed up until ~24 hours prior.
- e. FIN: T-shirts to be paid by Credit Card when invoice received. Talked with TNC Guy Duffner and 2 applicants paid registration fee with two more still needing to pay
- f. IC:
 1. T-shirt order to be complete by end of week with delivery expected around beginning of event.
 2. reviewed Training agenda, orientation agenda and Participant Packet List – made changes – all attached
 3. participation list to be finalized and distributed – still waiting word for one individual to attend and trying to contact another who have not heard from in a while (person will be dropped if not heard from by end of week)

4. TREX updates on AZPFC website – provided to Heath to place on website today (9-9)

Tasks:

1. LOGS (Walker/Blair): develop after hours med plan for participants
2. PIO (Holly/Karen) – finalize Fest. of Science plan, work with Plans on daily calendar
3. OPS (Jeff) – continue to collect burn unit info and plans (include pile burn opportunities in case of inclement weather). Place Rx plans on Google docs with Holly K. assistance
4. PLANS (Jim) – create generic IAP forms and collect burn plan info as it comes in from Jeff, work with PIO's and other members on daily calendar
5. FIN – (Neil) finalize agreement with Babbitt Ranches
6. IC (Mark) – work with Vic and Chris M. for agreements (received from Chris M. today 9-9); Talk with Wx Service to discuss outlook for next meeting (complete); finish Participant Packet with Walker and Brandon; look for SOF (Brandon to check his unit, Jeff Thumm contacted Tom Geiseman who will be available part time); provide update for AZPFC website (complete)
7. ALL – Please let me know of any items we are missing that you may think of

Next TREX Working Group Meeting: Sept. 18, 2014 @ 0900 in room 035 at School of Forestry Bldg. We will have a Call In Number on the Agenda when it is sent out. (contact Anastasia Begley Anastasia.Begley@nau.edu if you need a Parking Pass – vehicle make and Lic. #)